

Report to Cabinet and Council

27 June 2006

Report of Chief Executive

Performance Report 2005/06

1 Purpose of the Report

1.1 This report seeks your approval for the *Performance Report 2005/06*.

2 Recommendations

2.1 Cabinet and Council are recommended to approve the *Performance Report 2005/06* and delegate authority to the Chief Executive to make any final minor amendments, corrections or additions to it prior to its publication on 30 June 2006.

3 Information/Background

3.1 The Local Government Act, 1999, makes it a statutory duty for councils to produce a Best Value Performance Plan (BVPP) by 30 June each year. The minimum required content of BVPPs is specified by the Department for Communities and Local Government (DCLG).

3.2 Councils with a Comprehensive Performance Assessment rating of 2 stars and above are now only required to include the following information in their BVPP:

- outturn performance over the past year on all Best Value Performance Indicators (BVPIs)
- targets for the current year and subsequent 2 years for all BVPIs
- a brief statement certifying that all individual contracts awarded during the past year which involve a transfer of staff comply, where applicable, with the requirements of the Code of Practice on Workforce Matters in Local Authority Service Contracts.

3.3 In recent years, we have produced our Best Value Performance Plan in two parts:

- (a) The *Corporate Plan*, which describes the council's Vision, Values and Corporate Objectives, a statement of Management Objectives to support these, and a series of performance indicators and targets for each objective. Some of these elements were previously a formal requirement for the BVPP. The *Corporate Plan 2006/07 – 2008/09* appears elsewhere on your agenda today.
- (b) The *Performance Report* which meets the requirements of para 3.2 above. It also includes a range of other information including an end-of-year summary of progress made against the objectives in the previous year's Corporate Plan.

3.4 The DCLG says that the Best Value Performance Plan should be *"a means to an end and is less important than either the planning process that underlies it, or the planned improvements that result....It is important, therefore, that the plans are not prepared in isolation from authorities' business planning. All authorities should ensure that the improvement planning process that underlies the Performance Plan is integrated with authorities' corporate planning arrangements.*

"One of the fundamental issues for authorities in preparing their Performance Plans is to ensure that it meets the needs of its intended audience.... Elected Members and officers with responsibility for delivering quality local services need to be aware of the authority's improvement priorities and how they will be addressed over the coming year..."

3.5 Although the legal requirements for BVPPs have changed, our existing practice of producing a separate Corporate Plan and Performance Report has worked well and no significant changes to its format are proposed. As in previous years, a seminar for all Members will be held about the *Performance Report* and *Corporate Plan* prior to the Council meeting on 27 June 2006, so that they can be discussed in greater detail and officers can be questioned on their content.

3.6 The *Performance Report* will be subject to external audit by the Audit Commission. This audit must be completed by 31 December 2006 and the council is then required to respond to any recommendations in their report within 30 working days of receipt.

3.7 The final published version of the *Performance Report* will contain information about the CPA Corporate Assessment and Joint Area Review of Services for Children and Young People which were carried out in March 2006. This information is embargoed by the Audit Commission and other inspectorates until 23 June 2006, when the results of the inspections will be formally announced.

3.8 A copy of the draft Performance Report, excluding the embargoed information, is included on the CD-Rom circulated with this document. A complete copy of the draft plan will be circulated separately on 23 June 2006.

3.9 At the time of writing this report some information in the *Performance Report* was still being checked and finalised. You are asked to agree that the Chief Executive can make any further amendments necessary so that it can be published by the statutory deadline of 30 June 2006.

4 Proposal and Other Option(s) to be Considered

4.1 It is proposed that that Council approve the Performance Report 2005/06, to be circulated separately on 23 June 2006. The document will then be published by the statutory deadline of 30 June 2006.

5 Other specific implications

	Implications (See below)	No Implications
Neighbourhood Management	✓	
Best Value	✓	
Comparable Benchmark Data	✓	
Children and Young People	✓	

	Implications (See below)	No Implications
Corporate Parenting	✓	
Coventry Community Plan	✓	
Crime and Disorder	✓	
Equal Opportunities	✓	
Finance	✓	
Health and Safety	✓	
Human Resources	✓	
Human Rights Act	✓	
Impact on Partner Organisations	✓	
Information and Communications Technology	✓	
Legal Implications	✓	
Property Implications	✓	
Race Equality Scheme	✓	
Risk Management	✓	
Sustainable Development	✓	
Trade Union Consultation		✓
Voluntary Sector – The Coventry Compact	✓	

5.1 As the *Performance Report* covers a wide range of Council activity, it has some implications for the majority of issues listed above.

6 Finance

6.1 Finance has already been allocated for the actions necessary to achieve the targets set for 2006/07 in the *Performance Report*.

7 Legal implications

7.1 The publication of the *Best Value Performance Plan* is a statutory requirement. The requirements are set out in Circulars 03/2003, 02/2004 and 05/2006 issued by the former Office of the Deputy Prime Minister.

8 Monitoring

8.1 As noted above the content of the *Performance Report* will be audited by our external auditors.

9 Timescale and expected outcomes

9.1 The *Performance Report* will be published by 30 June 2006.

10 Key Decision

	Yes	No
Key Decision	✓	
Scrutiny Consideration (if yes, which Scrutiny meeting and date)	✓ - informal seminar for all Members 27 June 2006	
Council Consideration (if yes, date of Council meeting)	✓ 27 June 2006	

List of background papers

Proper officer: Chief Executive

Author: Telephone 024 7683 1090
 Roger Hughes, Head of Corporate Policy
 (Any enquiries should be directed to the above)

Other contributors:

Jaz Bilen, Chief Executive's Directorate, Telephone 024 7683 3277
 Jeanette Blount, Chief Executive's Directorate, telephone 024 7683 3910
 Richard Brankowski, Legal & Democratic Services, Telephone 024 7683 3077
 Chris Hinde, Director of Legal & Democratic Services, Telephone 024 7683 3020
 Jenni Venn, Chief Executive's Directorate, Telephone 024 7683 3741
 Chris West, Finance & ICT, Telephone 024 7683 3710

Papers open to Public Inspection

Description of paper	Location
None	